



The President reported compliance.

**15. For Consideration for Approval of Resolution 2017 - #02 - Capital Accumulation Account Contribution - RECEIPT, DISCUSSION AND/OR DECISION** (refer to Board agenda, pgs. 32-33)

The Arizona Constitution allows a community college district to accumulate amounts for the purpose of purchasing land, buildings or improvements or constructing buildings or improvements. By restricting these resources for the above purposes, the expenditures for the purposes stated will qualify

Member Sigafoos moved, seconded by Member McCarver, to approve Consent Agenda item #15 as written. Motion carried with 4 yes votes and 1 no vote from Member McCasland.

**16. INFORMATION - HEADING**

**17. Sabbatical Reports From Lauren McCrea and Dr. Ellen Savoini - INFORMATION AND/OR DISCUSSION** (refer to Board agenda, pgs. 34-68)

Lauren McCrea, Arts and Humanities, was awarded a sabbatical during the Spring 2017 semester to study Fabric Design and Pattern to enhance her ability to create fresh work using experimental materials and techniques, while developing new skills related to fabric designs and pattern. Her sabbatical presentation included 3D Product Development and Design and Technology Trends.

Dr. Ellen Savoini, Department of Biology, Sciences, Health and Public Safety Division, was awarded a sabbatical during Fall 2016 & Spring 2017 to acquire the technical expertise to create plastinated tissue specimens for use as teaching models. Her sabbatical presentation included Plastination technique.

**18. SHORT RECESS - PROCEDURAL**

No recess taken.

**19. Information from the President to Include Annual Light Parade; YC Promise; Full-Time Student Enrollment Report; Yavapai Combined Trust Quarterly Update; Yavapai College Staff Association Newsletter; College Highlights, and Facilities Management News, and Other Related Information - INFORMATION AND/OR DISCUSSION** (refer to Board agenda, pgs. 107-118)

Dr. Penny Wills reported on the following topics with discussion from the Board:

- The Prescott Annual Light Parade will be held on November 25, 2017
- Full-Time Student Enrollment (FSTE) Report, Dr. Tom Hughes, Director, Institutional Effectiveness and Research, reported that Fall 2017 student headcount of +1.1% increase and credit hours + .3% increase.
- The YC Promise offers opportunity for 2016/2017 GED graduates to apply for free tuition.
- Yavapai Combined Trust Quarterly Update
- Yavapai College Staff Association (YCSA) Newsletter - Attached - Information Only
- College Highlights – Attached – Information Only
- Facilities Management News - Attached - Information Only
- Other Related Issues –
  - o Veterans' Celebration on the Prescott Campus on November 15<sup>th</sup> and the Verde Valley Campus on November 16<sup>th</sup>.
  - o NJCAA Division 1 Men's Soccer tournament is being held in Prescott Valley November 13 through 18. YC's team will be playing their next game on November 15 at 2:30 in Prescott Valley.

**20. Information from Instruction and Student Development to Include: Faculty Senate; I Am YC Presentation; Adjunct Advisor; and Other Related Information - INFORMATION AND/OR DISCUSSION** (refer to Board agenda, pgs. 107-118)

Scott Farnsworth, Associate Vice President for Student Success and Dean for Science, Health & Public Safety, presented an update on the following:

- Faculty Senate Update - Dr. Matt Percy reported that beginning Fall 2018, students that are requesting to drop a course after eight days into the semester will be required to meet with a

faculty member. This new process will provide faculty the opportunity to work with students in finding solutions to academic or personal barriers and decrease the student drop rates. In addition, the Shared Governance faculty survey has been distributed. Faculty Senate voted last year to endorse Quality Matters and the Teaching & Learning committee continues to develop quality standards for online classes.

- I Am YC Presentation on the College Food Pantry by Sarah Ireland, Nursing, and Azucena Mercado Martinez, Nursing. The food pantry was developed to address students' food insecurity and since opening in October 2017 has served many students.
- Adjunct Advisor – Attached – Information Only

## **SHORT RECESS - PROCEDURAL**

Meeting recessed at 2:13 p.m.; reconvened at 2:24 p.m.

### **21. Information from Community Relations to Include Regional Economic Development Center and Yavapai College Foundation - INFORMATION AND/OR DISCUSSION** (refer to Board agenda, pgs. 119-125)

Rodney Jenkins, Vice President for Community Relations, provided a report regarding:

- Regional Economic Development Center (REDC) and introduced Richard Hernandez, Director of REDC.
- Yavapai College Foundation's "All In Campaign", will be a 2018 initiative promoting 100% participation from Yavapai College Board members, administration, faculty and staff to support Foundation fundraising.

## **22. MONITORING REPORTS – HEADING**

### **23. Receipt of President's Monitoring Report - Ends Statements 1 - MONITORING, DISCUSSION, AND/OR DECISION** (refer to Board agenda, pgs. 127-132)

Member McCarver moved, seconded by Member Harris, that we have read the President's Monitoring Report regarding Ends Policy 1.0, we believe that the interpretation of the policy provided is reasonable, and we believe that there is sufficient evidence to support the conclusion of compliance with these policies. Therefore, I move that we accept the Monitoring Report for Ends Policy 1.0. Motion carried unanimously.

### **24. Receipt of President's Monitoring Report - Ends Statements - 1.2 Economic End - MONITORING, DISCUSSION, AND/OR DECISION** (refer to Board agenda, pgs. 133-143)

Member Harris moved, seconded by Member Irwin, that we have read the President's Monitoring Report regarding Policy 1.2, we believe that the interpretation of the policy provided is reasonable, and we believe that there is sufficient evidence to support the conclusion of compliance with these policies. Therefore, I move that we accept the Monitoring Report for Policy 1.2. Motion carried unanimously.

### **25. Receipt of President's Monitoring Report - Ends Statements - 1.3 Communities Ends – MONITORING, DISCUSSION, AND/OR DECISION** (refer to Board agenda, pgs. 144-152)

Member Harris moved, seconded by Member Irwin, that we have read the President's Monitoring Report regarding Policy 1.3, we believe that the interpretation of the policy provided is reasonable, and we believe that there is sufficient evidence to support the conclusion of compliance with these policies. Therefore, I move that we accept the Monitoring Report for Policy 1.3. Motion carried unanimously.

### **26. Receipt of President's Monitoring Report - Executive Limitation 2.1 - Service to the Public - MONITORING, DISCUSSION AND/OR DECISION** (refer to Board agenda, pgs. 153-160)

Member McCarver moved, seconded by Member Harris, that we have read the President's Monitoring Report regarding Policy 2.1, we believe that the interpretation of the policy provided is reasonable, and we believe that there is sufficient evidence to support the conclusion of compliance with these policies. Therefore, I move that we accept the Monitoring Report for Policy 2.1. Motion carried unanimously.

**27. OWNERSHIP LINKAGE - HEADING - CONTINUED**

**28. Reports from Board Liaisons – Board Spokesperson; Arizona Association for District Governing Boards (AADGB); and Yavapai College Foundation – INFORMATION, AND/OR DISCUSSION**

- Board Spokesperson – no report.
- Arizona Association for District Governing Boards (AADGB) – Members McCasland and Harris reported that both will be attending the ACCT Governance Institute for Student Success (GISS) event to be held on November 29<sup>th</sup> and 30<sup>th</sup> at the Maricopa Community College.
- Yavapai College Foundation - Dr. Patricia McCarver reported the last meeting was held at the Sedona Center and the next meeting will be on December 13 at the Performing Arts Center.

**29. OTHER INFORMATION – HEADING**

**30. December 2017 District Governing Board Workshop - DISCUSSION AND/OR DECISION**

Board members confirmed the December 11, 2017 District Governing Board Workshop.

- Location - Prescott Campus, Rock House
- Facilitator - Richard Stringham, Governance Coach
- Review of Executive Limitations

**31. District Governing Board Dates and Places of Future Meetings - DISCUSSION AND/OR DECISION (refer to Board agenda, pgs. 163-164)**

The Board reviewed the Proposed Dates and Places for Future with reminder of:

- December 11<sup>th</sup> Board Retreat to review the Executive Limitations
- January 16<sup>th</sup> Budget Workshop prior to the Regular meeting.

**32. EXECUTIVE SESSION - A.R.S. §38-431.03(A)(2), Review of the Homeland Security Report of Campus Safety – PROCEDURAL**

Pursuant to A.R.S. §38-431.03(A)(2), the Board will review the recent Homeland Security Report regarding Campus Safety.

Member McCarver moved, seconded by Member Harris, to convene into Executive Session pursuant to Arizona Revised Statutes §38-431.03(A)(2) for the review of the Homeland Security Report. Motion carried unanimously.

**33. Convene in Public Session – PROCEDURAL**

The Board convened in public session at 3:49 p.m. with no further discussion or action regarding the executive session.

**34. MONITORING REPORT - HEADING (CONTINUED)**

**35. Board Meeting Evaluation (Monthly) - DISCUSSION, AND/OR DECISION**

The Board completed the Monthly Board Meeting Evaluation for today's meeting.

**36. ADJOURNMENT OF REGULAR MEETING - PROCEDURAL**

Member McCarver moved, seconded by Member Harris, to adjourn the meeting. Motion carried unanimously.

Regular meeting adjourned at 3:50 p.m.

Respectfully submitted:

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Ms. Karen Jones, Recording Secretary

Date: January 16, 2018

\_\_\_\_\_/S/\_\_\_\_\_  
Mr. Ray Sigafoos, Chair

\_\_\_\_\_/S/\_\_\_\_\_  
Mr. Steve Irwin, Secretary

*Board agenda, packet materials, handouts from meeting are on file in the District Office and posted on the College website: [www.yc.edu](http://www.yc.edu).  
The mission of Yavapai College is to provide quality higher learning and cultural resources for the diverse populations of Yavapai County.*